A Plus Planning & Insurance
401(k) Online Enrollment Instructions

Quick

- Log on to www.jhgoenroll.com and enter:
  - Your Contract # 11490 and;
  - Your Enrollment Access # 000000
- If you know how much you want to contribute and where to invest – simply choose the "Quick Start" option after logging in and you will be finished in just a few minutes.

Or

- Let our virtual enroller Dan guide you through our simple 3 step process to help you understand how much you will need in retirement, how much you should contribute now to get there and where you should invest your retirement savings.

Custom

- This interactive multi-media web site will walk you through the basics of our qualified retirement plan and provide you with enough information to make your selections, based on your own personal situation.

Convenient & Secure

- Available to you 24x7, the web site uses Secure Socket Layer protocol (SSL) with 128-bit encryption to protect personal information sent or received, so rest assured, your information will be safe and secure.

Once you have confirmed your information, follow the instructions on your screen. The final step in this process is to print, sign and send the forms to Amy Turner for processing. Remember to keep a copy for your files.

It's never too early (or too late) to start saving for your future. And participating can provide you with key benefits, such as potential tax savings, the power of compound earnings and more.

Don't delay – Enroll Now!

If you have questions or would prefer an enrollment kit instead of using the online enrollment process, please contact the 401(k) Account Manager, Amy Mecham, by email at amecham@aplusplanning.net or by phone at 801-769-7412.

- A PIN Card will be generated and mailed to the participant.
- The Review Summary Page asks participants to review their enrollment information (including their PSN if applicable) and make any corrections.
- The Print and Sign Page (Signature Page) summarizes the participant's deferral and beneficiary information.
  - Prior to submitting enrollment information to John Hancock, the participant should print off a copy of this page.
  - *After signing the page, he/she should forward it to his/her Plan Administrator as indicated below.*
  - Note: John Hancock does not maintain or act upon this beneficiary or salary deferral information.

- After submitting their enrollment information to John Hancock, participants will receive a confirmation.
- The participant's enrollment data is submitted to John Hancock for processing.

Remember: Return your signature page to the Plan Administrator below.

Amy Mecham
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